

Town of Norfolk
Norfolk Town Board Meeting
June 10, 2021

The Norfolk Town Board held its Monthly Meeting on Thursday, June 10, 2021 at 6:00 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Councilman Donald Purvis, Councilwoman Jean Gang and Councilman Paul Paige. Deputy Supervisor Robert Harvey joined the meeting in progress.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order.

PLEDGE

The Pledge of Allegiance was said by all present.

APPROVAL OF MINUTES

The minutes of the 5/13/2021 Town Board Meeting were reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

SUPERVISOR'S UPDATE

- 3 bids have been received for the Town Hall Boiler Replacement work and did not receive any additional quotes:
 - Hyde-Stone \$17,560.00
 - Empire \$14,480.00
 - John Monroe \$ 8,668.94

Decision to have John Monroe do the work (sometime in July) was approved with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

- Chris Dufresne (Barkley's) will be getting us on quote for installing additional exterior surveillance cameras at the arena and park in Raymondville. We are experiencing vandalism issues in these areas.
- Results of the Surplus Equipment Sealed Bid: 2 bids were received. Both were for the Chevy 2012 Caprice Police Cruiser. High bid of \$3,207.00 was from Chicago Motors Inc.
 - Decision to accept the bid of \$3,207.00 from Chicago Motors Inc. was approved with a motion by Supervisor Pernice and Councilwoman Gang. All in Favor – Carried.
 - Decision to declare the other 4 vehicles scrap and let Highway Superintendent Peter Darabon get what he can for them using his contacts was approved with a motion by Supervisor Pernice and Councilman Paige. All in Favor – Carried.
- Supervisor Pernice noted that the town needs to make a decision as to whether or not to allow dispensaries and on-site consumption lounges and pass a local law by the end of year deadline. Copies of the following publication were given out for reference. Association of Towns Publication “A Town Official’s Official Guide to Cannabis – The Marihuana Regulation and Taxation Act (MRTA): A Summary for Town Governments *“If a municipality does not opt out by December 31, 2021 they will not have another opportunity to do so; however, those localities that passed a local law opting out may choose to opt back in at a later date by repealing their local law.”* No action was taken at this time.
- Supervisor Pernice noted that Sexual Harassment Training is available on line for those that need to take it and that Officer Jose Colon is certified to conduct the training. Police Chief Dan Holms will got with Joe to make arrangements as needed.

REPORTS

*Monthly Police Report: The report of the Police Department was reviewed and approved as submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

*Monthly Code Enforcement Report: The monthly report of CEO Leonard Halpern was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Paige. All in Favor – Carried

*Monthly Town Clerk Report: The monthly report of Town Clerk Jill Molnar was reviewed and approved as submitted with a motion by Councilman Paige and Councilman Purvis. All in Favor – Carried

*Monthly Dog Control Report: The monthly Dog Control report was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

*Monthly Court Report: The monthly court report was approved as submitted with a motion by Councilman Paige and Councilwoman Gang. All in Favor – Carried

*Verbal Highway Report: Peter Darabon – Highway Superintendent noted the following:

- 1 6” water main break was repaired.
- 2 service leaks were repaired.
- Sidewalk replacement work is coming along good
- Water/Sewer treatment plant operator Steve Siddon says all are running ok.
- Paving (1.2 mi Lacombe Rd, 1.3 mi O’Brian Rd and 1.0 mi Regan Rd will begin w/o 6/21/21.

EXECUTIVE SESSION

None

ACTION ITEMS

* Acceptance of Town Clerk’s Summer Schedule was approved with a motion by Councilwoman Gang and Councilman Paige. All in Favor – Carried

* Acceptance of Town Clerk’s Revised Schedule effective 09/01/2021 was approved with a motion by Councilwoman Gang and Councilman Purvis. All in Favor - Carried

* Resolution # 6-2021 to update the Town Clerk and Tax Collector NBT Bank Accounts to add Deputy Town Clerk Tammy Sweet as an authorized signer was approved with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

* Resolution #7-2021 to increase revenue (DB 3501.4 CHIPS Revenue by \$164,770.11) and appropriation (DB 51122.4 Permanent Improvements CE by \$164,770.11) in the 2021 Budget was approved with a motion by Councilman Paige and Councilwoman Gang. All in Favor – Carried

* Resolution #8-2021 authorizing the following budgetary transfers:

General Fund A

From: 19904.1 Contingency Account \$1,500.00

To: 13554.1 Assessor CE \$1,500.00

was approved with a motion by Councilman Purvis and Councilwoman Gang. All in Favor - Carried

* Appointment of Joseph Gang as a member of the Zoning Board of Appeals was approved with a motion by Councilman Paige and Councilman Purvis. Councilwoman Gang abstained. All in Favor - Carried

* Resignation of Shirley Amo as member of the Board of Assessment Review (BAR) was accepted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

* Appointment of Derek Stevenson to the Planning Board was offered with a motion by Supervisor Pernice, no second.

* Norfolk Town Police Reform Act was approved with a motion by Supervisor Pernice and Councilman Purvis. All in Favor – Carried

* Request to change the July monthly Town Board Meeting from July 8 to July 15 was approved with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

* Arena reports were approved with a motion by Supervisor Pernice and Councilman Purvis. All in Favor – Carried

* Agreement to spend highway funds was approved with a motion by Councilman Purvis and Councilwoman Gang. All in Favor - Carried

COUNCIL COMMENTS

- Councilwoman Gang - none
- Councilman Purvis asked when the county was planning on paving W. Main St. - Highway Superintendent Pete Darabon will find out.
- Deputy Town Supervisor Harvey – none
- Councilman Paige asked for clarification on building permit requirements for roofs and other maintenance type of work. There was discussion. He stated that he believed there should not be a permit and/or fee required of homeowners doing non-structural maintenance work on their homes and that this type of work should not result in a tax increase for the property owner. Code Enforcement Officer Leonard Halpern will investigate the possibility of removing the building permit requirement for “maintenance’ type work.

APPROVAL OF BILLS

- The June Abstract of Vouchers in the amount of \$81,000.59 as well as a NYS Assessor’s Association Membership Dues (Lena Kanitz) Inv. (\$100) were reviewed and approved for payment with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

PUBLIC COMMENTS

Dale Woods Sr. – Wanted to know what he has to do to be able to do stuff on his property off Green Acres Court / Brouse Rd without getting ticketed. Supervisor Pernice responded with the following:

- Confirmed that Dale has a current and valid Commercial Recreation Special Use Permit that allows for him to conduct Lawn Mower Pulls with the following stipulations: 1) Noise level at the property lines not to exceed 65 decibels 2) Must provide traffic control 3) Onsite parking only 4) 1 porta potty per every 100 people 5) Provide notifications of dates of events to the Town of Norfolk. Anything other than this is not allowed.
- He needs to apply for a new special use permit if he wants to conduct anything other than what is on his current one.

There was one other Town of Norfolk resident and several non-residents in attendance who expressed the desire to be allowed to conduct events such as mud bogging and larger truck pulls.

Dylan Casselman and Ashley Ward (221 Lacombe Rd) were in attendance and submitted a petition with 23 signatures of residents surrounding the property at 220 Lacombe Rd citing various on-going code violations.

Supervisor Pernice responded with the following:

- Confirmed that the building permit for this property had been revoked, code violation tickets issued and the matter is being pursued.

ADJOURNMENT

The meeting was adjourned with a motion by Supervisor Pernice and Councilman Paige. All in Favor – Carried

Supervisor – Charles Pernice
Deputy Supervisor – Robert Harvey
Councilman – Donald Purvis
Councilwoman – Jean Gang
Councilman – Paul Paige

Dated: July 13, 2021

Jill M. Molnar – Norfolk Town Clerk